

MAY 2013

U/ID 5922/LIM

Time : Three hours

Maximum : 100 marks

Answer ALL the questions.

All questions carry equal marks.

(5 × 20 = 100)

1. (a) Describe the role of librarians in planning a library building.

Or

- (b) Explain stock verification.

2. (a) What is scientific management? Explain the principles of scientific management.

Or

- (b) Define budget. Explain in detail different types of budgeting systems.

3. (a) Write an essay on preservation of library materials.

Or

- (b) What is charging and discharging? Discuss Browne charging system.

4. (a) Describe the functions of personnel management in libraries.

Or

- (b) Write an essay on the different types of sources that can be used to select books for university library.
5. Write short notes on any THREE of the following:
- (a) Staff formula
 - (b) Library statistics
 - (c) Organizational chart
 - (d) Annual Report
 - (e) Enemies of books.
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