## AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING MG2351 – PRINCIPLES OF MANAGEMENT MODEL EXAMINATION - APRIL 2014

Max Marks: 100 Duration: 3 Hrs

### PART A $(10 \times 2 = 20)$ Answer ALL the questions

- 1. What is systems approach to management?
- 2. What are the objectives of planning?
- 3. What are the elements of business forecasting?
- 4. What do you mean by Policy?
- 5. What are the functions performed by a low level manager?
- 6. What are the limitations of quantitative approach to management?
- 7. What are the differences between formal and informal communication?
- 8. What do you understand by "over delegation "and "under delegation?"
- 9. List the steps involved in directing.
- 10. What are the kinds of skills companies look for in managers?

### PART B (5X16=80)

### Answer ALL the questions

11. (a) Explain the principles of administrative theory of management with suitable illustrations.

### OR

- (b) (i) Discuss in detail about the various types of Organisation Structure. (8)
  - (ii) Explain the principle of F.W.Taylor Theory. (8)
- 12. (a) (i) Explain the steps in Planning process. (8)
  - (ii) Give an account of various steps involved in Decision Making (8)

OR

- (b) (i) What do you understand by Management by Objectives. (MBO) What are its advantages and limitations? (10)
  - (ii) Compare formal and informal organisations. (6)
- 13. a. (i) What is span of control? Explain the factors which influence the span of control. (8)
  (ii) Explain the process of communication and also explain the barriers to effective Communication. (8)

### OR

- b. (i) Distinguish between Delegation and Decentralisation. (8)
  - (ii) Explain the various sources of recruitment. (8)
- 14. a. (i) Explain the various methods of Training.(8)
  - (ii) What do you understand by "Leadership style". Discuss the different types of Leadership styles.

OR

- b.(i) Critically examine Maslow's need priority model. How far up the hierarchical ladder do most people progress? (8)
  - (ii) Explain Porter and Lawler theory of motivation and Adam's equity theory of motivation.(8)
- 15. a. Explain any four non-budgetary control techniques with suitable examples.(16)

OR

b. Explain the steps involved in the quality control process with advantages and disadvantages.(16)

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Max Marks: 100 Duration: 3 Hrs

# PART A (10 x 2 = 20) Answer ALL the questions

- 1. What are the functions of Management?
- 2. What is scientific management?
- 3. What is the main purpose of planning?
- 4. Define the term strategic planning.
- 5. Define the term functional authority.
- 6. What is non-verbal communication?
- 7. What are the three potential pitfalls of budgets?
- 8. Define job enlargement.
- 9. What is division of labour?
- 10. List the basic types of control.

# PART B (5X16=80)

# Answer ALL the questions

11. (a) Explain in detail Henry Fayol's contribution towards classical approach of Management (16)

### Or

- (b) (i) Describe the relative importance of each type of the skills to lower, middle and upper level managers.(8)
  - (ii) Explain the system based approach towards the Management. (8)
- 12. (a) (i) Discuss the types and steps involved in decision making process.(8)
  - (ii) Explain the Business Portfolio Matrix (BCG matrix) (8)

Or

- (b) Describe in detail the various types of organizational plans. (16)
- 13. (a) What do you understand by organizational charts? Explain the basis of the Departmentalization. (16)

Or

- (b) Discuss the steps involved in providing appropriate human resources. (16)
- 14. (a) (i) Explain the types of formal organizational communication.(8)
  - (ii) Discuss the barriers of effective interpersonal communication. (8)

Or

- (b) Is Motivation important for organizational development/achievement? Justify your answer with Maslow's hierarchy of needs. (16)
- 15. (a) Discuss in detail the tools for organizational control. (16)

#### Or

(b) Enumerate the various techniques for improving productivity. (16)

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### Time: 3 Hrs

### Max Marks: 100

### PART A (10 x 2 = 20) Answer ALL the questions

- 1. What are the different managerial roles defined by Mintzberg?
- 2. Distinguish administration with management.
- 3. What is planning premises?
- 4. Define MBO.
- 5. What is recruitment?
- 6. Define performance appraisal.
- 7. What is a pecuniary incentive?
- 8. Enlist the types of leadership styles.
- 9. What is productivity?
- 10. Define budgetary control.

### PART B (5X16=80) Answer ALL the questions

11. (a) Enumerate the various contributions made by contributors to management thought.

Or

Or

- (b) Discuss the environmental factors that have an impact on management decisions.
- 12. (a) Explain the steps in MBO process.
  - (b) Describe the techniques of decision making.
- 13. (a) Illustrate the steps involved in selection procedure.

Or

- (b Elucidate the different types of Performance Appraisal methods.
- 14. (a) Compare and contrast Mc Clellands's expectancy theory with vroom's theory of motivation.

Or

- (b) What are the barriers for effective communication? Explain the methods to overcome the barriers.
- 15. (a) Narrate the steps involved in the process of control

### Or

(b) Give an account of some popularly non-budgetary control techniques

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