

Assure Quality Management Certification Services

Accredited by JAS-ANZ for QMS & SDI for assessment

Name of VTP/Testing Centre:
Candidate Name/ID:
Module Code: SS 101

Date of Examination:
Father's Name:
Sector: Soft Skill

Max. Marks:50

Time: 1 hour

Note: All questions are compulsory and carry equal marks.

- Q-1. Another name of interpersonal communication is
- A) Mass communication B) Face to face public communication
C) Dyadic communication D) Virtual reality
- Q-2 Communication is a _____
- A) one way process B) two way process.
C) three way process. D) four way process
- Q-3 Which of the following cannot work as an input unit
- A) keyboard. B) trackball. C) lightpen. D) none of the mentioned
- Q-4 ----- if the first quality of business letter
- A) Comprehensive B) Correctness C) Conciseness D) Clarity
- Q-5 Alf you hear a tannoy at the railway station what information is likely to be announced?
- A) who the station manager is B) where to get a coffee
C) the next train departure D) How to get a Job in Railway.
- Q-6 ____ Means linking words and phrases together so that the whole text is clear and readable.
- A) Cohesion B)Joining C) Conjunctions D) Junctions
- Q-7 Internet can be used for _____
- A) uploading B) downloading. C) chatting. D) all of these.
- Q-8 _____ refers to the time of action
- A) Tense B) Tense C) Intransitive D) Main verb
- Q-9 In the structure of the business letter what comes first
- A) Reference B) Date C) Salutation D) Heading



Assure Quality Management Certification Services

Accredited by JAS-ANZ for QMS & SDI for assessment

Q-10 Find out the prepositions from the following: The cat jumped off the chair

- A) The B) chair C) off D) jumped

Q-11 He _____ his work after dinner?

- a) Shall do b) Will do c) Do d) Is doing

Q-12 Young one of Lion is called?

- a) Chicken b) Baby c) Cub d) Puppy

Q-13 _____ Is nothing but checking whether we have followed the earlier stages promptly and efficiently

- A) Review B) Reading C) Recalling D) All

Q-14 Hi, Neha! What's up?" This expression is an instance of

- A) Formal expression B) Informal expression C) Both the above D) None of the above

Q-15 Which term is often used interchangeably with the term "motivation"?

- A) personality B) emotion C) need D) perception

Q-16 1 Which one of the following was NOT listed as good material for an entertaining speech?

- A) quotations B) statistics C) narrative D) descriptions

Q-17 Her house is old.....

- (a) fashioned (b) constructed (c) aged (d) rooted

Q-18 The _____ is awesome

- a) weather b) whether c) wether d) weither

Q-19 Put the Correct Article: _____ apple in a day keeps the doctor away.

- a) A b) The c) An d) none

Q-20 Money is not the solution every problem.

- a) of b) between c) to d) with

