

DEPARTMENTAL EXAMINATION OF INSPECTORS OF CENTRAL EXCISE

(PAPER-III) - ADMINISTRATION (With Books)

Date : 20.01.2015

Time: 10.00 am To 1.00 PM

MAXIMUM MARKS: 100

PASS MARKS: 50

Note :-

1. **Attempt any five Questions.** Answer to each part of the questions should be **limited to maximum 100 words.**
2. Candidates have options to answer in Hindi
3. Relevant authority must be quoted with all answers.
4. Use of Mobile/Smart Phones is strictly prohibited during examination.

CONCERNED BOOKS :-

1. The Fundamental Rules & Supplementary Rules.
2. The Central Civil Services (Classifications, Control and Appeal).
3. The Central Civil Services (Conduct) Rules.
4. General Provident Fund Rules.
5. General Financial Rules.
6. Central Treasury Rules.

Q. No. 1: Answer any eight out of the following parts of the Questions:- **[2.5x8]**

- (i) Please write the Correct year in the blank
 - (a) General Financial Rules, _____
 - (b) CCS (Conduct) Rules _____
 - (c) CCS (LTC) Rules, _____
 - (d) Government Provident Fund Rules _____
 - (e) Delegation of Financial Power Rules _____
- (ii) What is the joining time admissible to Central Government Employee on transfer involving distance of 1510 KM where the transfer necessarily involve continuous travel by road for more than 600 KM
- (iii) What are the types of other leave, which can be combined with Casual leave?
- (iv) Which CCS (Conduct) Rules require Government Servant to obtain previous sanction of the Government before attending a meeting held in his honour.
- (v) Under which rule of GPF Rules, the provisions of “nomination” and “rates of Subscription” have been defined?
- (vi) What is the license fee for General Pool Residential Accommodation for appropriate entitlement of Government Servant with Grade Pay of Rs.6600/-
- (vii) What is the Honorarium for the Guest Faculty in Central Training Establishments of Group “A” services for serving officers and non-serving officers respectively
- (viii) What are the rules of CCS (Conduct) Rules, which require prior intimation/prior sanction for purchase of movable and immovable property by the Government Servant?
- (ix) If a Government Servant gets Rs.6600/- as Grade Pay then what would be his entitlement for journey (Class) by rail and road respectively?
- (x) Under which rules of CCS (CCA) Rules, the term “major penalty” has been defined?

- Q. 2.** [5* 4]
- (i) Write a short note on Paternity Leave admissible to a Government Servant?
 - (ii) How is Earned leave calculated? What is the procedure for advance credit when leave at credit exceeds the maximum permissible accumulation?
 - (iii) Discuss the provision relating to encashment of leave for availing LTC?
 - (iv) What are the provisions regarding crediting of joining time to Earned Leave Account?

- Q.3** [5* 4]
- (i) What are the provisions for eligibility for subscription to the GPF? Discuss with reference to relevant rule.
 - (ii) What is the effect of wrongful usage of advances granted under GPF Rules?
 - (iii) Discuss briefly the method of calculation of interest each year under GPF rules?
 - (iv) Calculate the quantum of interest on GPF and the closing balance with the following particulars for the year 2014-15:
 - (a) Closing Balance as on 31.3.2014 Rs. 1,57,000/-
 - (b) Monthly subscription Rs. 5,000/-
 - (c) Rate of Interest 8%
 - (d) Withdrawal from GPF account in December, 2014. Rs. 1,00,000/-

- Q.4** [5* 4]
- (i) Discuss 'Hometown' in terms of LTC Rules? Is there any scope to Change "Home Town" later by the Government Servant?
 - (ii) The Home town of an employee is connected by train but is not directly connected by Rajdhani / Shatabdi Express Trains. In such a case, can the employee be entitled to travel partly by Rajdhani / Shatabdi Express trains and partly by other trains?
 - (iii) What are the provisions for availing LTC when both husband and wife are Government Servants?
 - (iv) Is it necessary to avail the LTC facility by family together? Briefly discuss with suitable provisions.

- Q.5** [5* 4]
- (i) What are the current rates of conveyance allowance admissible to Government Servants? Briefly discuss about terms & conditions for grant.
 - (ii) How is the Daily allowance regulated after implementation of Sixth Pay Commission Report?
 - (iii) What are the provisions relating to entitlement of TA when self and family perform journey separately on account of transfer?
 - (iv) Define "local journeys"? What are the entitlements of DA on Holidays?

- Q.6** **[5* 4]**
- (i) Describe the circumstances when suspension should not be resorted to.
 - (ii) What is “deemed suspension”? Whether issue of formal orders in case of deemed suspension is necessary?
 - (iii) Describe the provisions relating to review and revocation of suspension under CCS (CCA) Rules. What do you mean by subsistence allowance?
 - (iv) Enumerate the minor and major penalties that can be imposed under CCS (CCA) Rules.

- Q.7** **[5* 4]**
- (i) A government servant wishes to let out premises to a tenant. Explain with reasons whether the government servant is required to report the transaction to the Government. If so, prior to or after the transaction?
 - (ii) For the purpose of CCS (Conduct) Rules, who are the “Members of Family”?
 - (iii) Explain whether Government servant can submit joint representations in the matters of common interest?
 - (iv) A Govt. servant is a member of Dharam Pracharak Sanstha of Jai Gurudev. Can a disciplinary action be initiated against him? Quote the Rules violated by him, if any.

- Q.8** **[5* 4]**
- (i) An Officer wants to purchase office equipment valued at Rs. 60,000/- for use in office. What formalities he is required to observe? Quote the relevant rules.
 - (ii) Can a Head of Department delegate his financial powers to a subordinate? Quote the conditions and relevant rules, if any?
 - (iii) Is maintenance of Service Book for every government employee necessary? Is the government employee entitled to have a copy of his service book? If so, under what provisions?
 - (iv) What is the maximum time limit for filing a claim of Travelling Allowance (TA) under the Rules?
