



BHARAT SEVAK SAMAJ

NATIONAL DEVELOPMENT AGENCY, PROMOTED BY GOVERNMENT OF INDIA
CENTRAL BOARD OF EXAMINATIONS
BSS NATIONAL VOCATIONAL EDUCATION MISSION

AHS014-BSS DIPLOMA IN HOSPITAL MANAGEMENT

TWO YEARS (FIRST YEAR) EXAMINATION NOV-2015

AHS014-01 COMMUNICATIVE ENGLISH AND COMPUTER FUNDAMENTALS

TIME: 3 Hours

Marks: 100

INSTRUCTIONS

- * 33 questions are there in total
- * Write answers to each question in proportion to the mark allotted
- * During the first 15 minutes read the questions carefully

I. FILL IN THE BLANKS

1 x 10 = 10

- 1) I 50 kms everyday
- 2) He came me.
- 3) He is running the road.
- 4) The 2nd hard disk of P.C. is called
- 5) -----is a copy of the files on the computer typically it is stored o harddisk.(backup)
- 6) Computer viruses is atype of -----programme(Software)
- 7) In Windows function key used to get help
- 8) Paint has a.....box
- 9)generation computer used to integrated circuits.
- 10)is used to click and drag to create duplicate.

II. DEFINE THE FOLLOWING

2 x 10 = 20

- 1) Define punctuation?
- 2) Define active and passive voice?
- 3) Define uncountable nouns?
- 4) What is meant by strong verbs?
- 5) What is input and output unit
- 6) Explain windows explorer
- 7) What is the difference between Notepad and Wordpad
- 8) What are the Operating System?
- 9) Word screen
- 10) Insert column and insert chart

III. WRITE BRIEF ANSWER FOR ANY 5 QUESTIONS**5 x 5 = 25**

- 1) Explain informal letter?
- 2) Define usage of interjection?
- 3) Explain telephone etiquette?
- 4) Explain analog and hybrid computer
- 5) Explain Arithmetic logic unit
- 6) Explain types of computer
- 7) Shift+functions of the keys
- 8) Importance of information technology

IV. WRITE LONG ANSWER FOR ANY 3 QUESTIONS**15 x 3 = 45**

- 1) Write a letter to your father asking permission join the N.C.C?
- 2) Write about the conversation to two person?
- 3) Introduction to Pagemaker? Explain
- 4) Describe the relevance of computerization in hospital field
- 5) Create a worksheet using fill command



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AHS014-BSS DIPLOMA IN HOSPITAL MANAGEMENT

TWO YEARS (FIRST YEAR) EXAMINATION NOV-2015

AHS014-02 HOSPITAL PLANNING & FUNCTIONS

TIME: 3 Hours

Marks: 100

INSTRUCTIONS

- * 33 questions are there in total
- * Write answers to each question in proportion to the mark allotted
- * During the first 15 minutes read the questions carefully

I. FILL IN THE BLANKS

1 x 10 = 10

- 1) HOSPITAL MANAGEMENT
- 2) PATIENT MEANS.....
- 3) DOCTOR.....
- 4) NURSE.....
- 5) NURSING CARE.....
- 6) MEDICINE.....
- 7) DISEASE.....
- 8) AIDS MEANS.....
- 9) Pus means.....
- 10) BLOOD ISIN COLOUR

II. DEFINE THE FOLLOWING

2 x 10 = 20

- 1) HOSPITAL MANAGEMENT
- 2) PLANNING
- 3) HEALTH
- 4) NATURE & IMPORTANCE OF PLANNING
- 5) MAN POWER
- 6) TUBERCULOSIS
- 7) Bone
- 8) VEIN
- 9) ARTERY
- 10) BLOOD

III. WRITE BRIEF ANSWER FOR ANY 5 QUESTIONS**5 x 5 = 25**

- 1) WRITE ABOUT NATURE AND IMPROTANCE OF PLANNING
- 2) WRITE ABOUT PLANNING PROCESS
- 3) WRITE ABOUT HEALTH
- 4) WHAT IS ICU
- 5) WHAT is DISEASE
- 6) WHAT IS RBC
- 7) WHAT IS BLOOD

IV. WRITE LONG ANSWER FOR ANY 3 QUESTIONS**15 x 3 = 45**

- 1) WRITE THE PLANNING OF HOSPITALS
- 2) WRITE ABOUT PANNING OF NURSING SERVICES
- 3) WRITE ABOUT Patient care
- 4) WRITE ABOUT duties of HOSPITAL MANAGER
- 5) WRITE ABOUT HOSPITAL INFORMATION SYSTEM



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TWO YEARS (FIRST YEAR) EXAMINATION NOV-2015

AHS014-03 HOSPITAL SERVICES

TIME: 3 Hours

Marks: 100

INSTRUCTIONS

- * 33 questions are there in total
- * Write answers to each question in proportion to the mark allotted
- * During the first 15 minutes read the questions carefully

I. FILL IN THE BLANKS

1 x 10 = 10

- 1) HOSPITAL MANAGEMENT
- 2) PATOLOGY LAB MEANS.....
- 3) DOCTOR.....
- 4) NURSE.....
- 5) NURSING CARE.....
- 6) MEDICINE.....
- 7) RADIOLOGY MEANS.....
- 8) AIDS MEANS.....
- 9) DIET MEANS.....
- 10) CSSD MEANS.....

II. DEFINE THE FOLLOWING

2 x 10 = 20

- 1) HOSPITAL MANAGEMENT
- 2) NURSING SERVICES
- 3) CSSD
- 4) PATHOLOGY LAB
- 5) BLOOD BANK
- 6) HOUSEKEEPING
- 7) CONTROL OF HOSPITAL INFECTION
- 8) AUTOCLAVE
- 9) STERILIZATION
- 10) HOT AIR OVEN

III. WRITE BRIEF ANSWER FOR ANY 5 QUESTIONS**5 x 5 = 25**

- 1) WRITE ABOUT MEDICAL RECORDS
- 2) WRITE ABOUT PLANNING PROCESS
- 3) WRITE ABOUT PHARMACY SERVICES
- 4) WRITE ABOUT ICU
- 5) WHAT IS DISEASE
- 6) WHAT IS RBC
- 7) WHAT IS BLOOD

IV. WRITE LONG ANSWER FOR ANY 3 QUESTIONS**15 x 3 = 45**

- 1) WRITE THE DISASTER MANAGEMENT
- 2) WRITE ABOUT PANNING OF NURSING CARE
- 3) WRITE ABOUT BLOOD BANK
- 4) WRITE ABOUT duties of HOSPITAL MANAGER
- 5) WRITE ABOUT HOUSEKEEPING.



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TWO YEARS (FIRST YEAR) EXAMINATION NOV-2015

AHS014-04 PATIENT CARE MANAGEMENT

TIME: 3 Hours

Marks: 100

INSTRUCTIONS

- * 33 questions are there in total
- * Write answers to each question in proportion to the mark allotted
- * During the first 15 minutes read the questions carefully

I. FILL IN THE BLANKS

1 x 10 = 10

- 1) PATIENT MEANS
- 2) PATHOLOGY LAB MEANS.....
- 3) DOCTOR.....
- 4) NURSE.....
- 5) NURSING CARE.....
- 6) MEDICINE.....
- 7) RADIOLOGY MEANS.....
- 8) AIDS MEANS.....
- 9) DIET MEANS.....
- 10) CSSD MEANS.....

II. DEFINE THE FOLLOWING

2 x 10 = 20

- 1) HOSPITAL MANAGEMENT
- 2) NURSING SERVICES
- 3) CSSD
- 4) PATHOLOGY LAB
- 5) BLOOD BANK
- 6) HOUSEKEEPING
- 7) CONTROL OF HOSPITAL INFECTION
- 8) AUTOCLAVE
- 9) STERILIZATION
- 10) HOT AIR OVEN

III. WRITE BRIEF ANSWER FOR ANY 5 QUESTIONS**5 x 5 = 25**

- 1) WRITE ABOUT MEDICAL RECORDS
- 2) WRITE ABOUT PLANNING PROCESS
- 3) WRITE ABOUT PHARMACY SERVICES
- 4) WRITE ABOUT ICU
- 5) WHAT IS DISEASE
- 6) WHAT IS RBC
- 7) WHAT IS BLOOD

IV. WRITE LONG ANSWER FOR ANY 3 QUESTIONS**15 x 3 = 45**

- 1) WRITE THE DISASTER MANAGEMENT
- 2) WRITE ABOUT PANNING OF NURSING CARE
- 3) WRITE ABOUT BLOOD BANK
- 4) WRITE ABOUT duties of HOSPITAL MANAGER
- 5) WRITE ABOUT HOUSEKEEPING.



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AHS014-BSS DIPLOMA IN HOSPITAL MANAGEMENT
TWO YEARS (FINAL YEAR) EXAMINATION NOV-2015
AHS014-09 HOSPITAL MANAGEMENT

TIME: 3 Hours

Marks: 100

INSTRUCTIONS

- * 33 questions are there in total
- * Write answers to each question in proportion to the mark allotted
- * During the first 15 minutes read the questions carefully

I. FILL IN THE BLANKS

1 x 10 = 10

- 1) The term hospital means
- 2) is known as the father of microbiology
- 3) food may act as the source of infection
- 4) The cocci in spherical shape is known as
- 5) Leader leads the team by setting
- 6) Good manager in private
- 7) Hospital working employees & staff records are to be maintained as per
- 8) International Health comes under
- 9) The word hospital is derived from
- 10) First hospital in India was probably built in

II. DEFINE THE FOLLOWING

2 x 10 = 20

- 1) Positive health ?
- 2) Types of hospitals ?
- 3) Define Community
- 4) Define Microbiology
- 5) Biopsy detection test is for
- 6) Abbreviation of following qualifications MS & MCh?
- 7) Abbreviation of following qualifications MBBS & MD?
- 8) PHC
- 9) IPR
- 10) Patients unit requirements and setup

III. WRITE BRIEF ANSWER FOR ANY 5 QUESTIONS**5 x 5 = 25**

- 1) Personal hygiene ?
- 2) Kinds of stuffing ?
- 3) What is the role of HR Manger?
- 4) What are motivating factors of an employee?
- 5) The functions of hospitals
- 6) ICDS
- 7) NNAPP
- 8) National mental health programme

IV. WRITE LONG ANSWER FOR ANY 3 QUESTIONS**15 x 3 = 45**

- 1) Explain the role and functions of an administrator ?
- 2) Explain the organisations set up of Multi speciality hospital?
- 3) Write five essential departments in Hospital Management?
- 4) Write three areas where other than patients are not allowed?
- 5) Explain the role of PHC in rural health



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TWO YEARS (FINAL YEAR) EXAMINATION NOV-2015

AHS014-11 HOSPITAL LAW

TIME: 3 Hours

Marks: 100

INSTRUCTIONS

- * 33 questions are there in total
- * Write answers to each question in proportion to the mark allotted
- * During the first 15 minutes read the questions carefully

I. FILL IN THE BLANKS

1 x 10 = 10

- 1) Leader leads the team by setting -----
- 2) manager-----the team
- 3) -----motivates many a times
- 4) -----may not motivate all the times
- 5) -----motivates most of the times
- 6) Good leader -----in public
- 7) Good manager ----- in private
- 8) Hospital working employees & staff records are to be maintained as per-----
- 9) International Health comes under -----
- 10) Commissioning and decommissioning X-Ray equipment has to be registered -----

II. DEFINE THE FOLLOWING

2 x 10 = 20

- 1) Two important factors of labor
- 2) What types of patient records are there?
- 3) Nasocamial infections are called as
- 4) Biopsy detection test is for
- 5) Vidal test is for
- 6) MP test is for
- 7) Name the two financial aspects of accounts management?
- 8) Abbreviation of following qualifications MS & MCh?
- 9) Abbreviation of following qualifications MBBS & MD?
- 10) Name the four nursing qualifications?

III. WRITE BRIEF ANSWER FOR ANY 5 QUESTIONS**5 x 5 = 25**

- 1) What is Management?
- 2) What are the techniques of Hospital quality Management?
- 3) What do you mean by staffing?
- 4) What do you mean by organizing?
- 5) What is the role of HR Manager?
- 6) What are motivating factors of an employee?
- 7) Name two leadership styles?
- 8) To recruit any hospital employee what are the tests conducted?

IV. WRITE LONG ANSWER FOR ANY 3 QUESTIONS**15 x 3 = 45**

- 1) Write five essential departments in Hospital Management?
- 2) Write five hospital services?
- 3) Name the five important departments of hospital management?
- 4) What is the difference between manager and leader?
- 5) Write three areas where other than patients are not allowed?