(Group A : General Awareness, Group B : Reasoning, Group C : Quantitative Aptitude,

Group D : English Grammar and Comprehension, Group E : Data Analysis, Data Interpretation & Data Sufficiency,

Group F : Computer Awareness)

Instructions

Please read the following instructions carefully:

1. Mark carefully your Roll Number, Registration Number, Question Booklet Number and Question Booklet Code on the OMR Answer Sheet and sign at the appropriate place. Write your Roll Number on the Question Booklet. In the absence of Roll Number, Question Booklet Number, Question Booklet Code and Signature on the OMR Answer Sheet, it may NOT be evaluated and it may be cancelled.

2. Strictly follow the instructions given by the Centre Superintendent / Centre Observer / Room Invigilator and instructions given on the Question Booklet.

3. Candidates are NOT allowed to carry any Papers, Notes, Books, Calculators, Cellular Phones, Scanning Devices, Pagers etc. to the Examination Hall. Any candidate found using or in possession of such unauthorized material or involved in copying or impersonation or adopting unfair means or behaviours will be disqualified and may be subjected to penal action.

4. The examination is of objective type. The Question Booklet contains a total of 100 questions and the total time allotted is 120 minutes. There are six parts in this Question-Paper. Each part contains questions on the following subjects.

Group A : General Awareness	Q. 1-15	= 15 marks
Group B : Reasoning	Q. 16-30	= 15 marks
Group C : Quantitative Aptitude	Q. 31-50	= 20 marks
Group D : English Grammar and Comprehension	Q. 51-70	= 20 marks
Group E : Data Analysis, Data Interpretation & Data Sufficiency	Q. 71-90	= 20 marks
Group F : Computer Awareness	Q. 91-100	= 10 marks

All questions are compulsory. Each question carries one mark. **There will be No Negative Marking**.

5. If any discrepancy is found in the Question Booklet, report to the Invigilator immediately, so that the Question Booklet may be replaced.
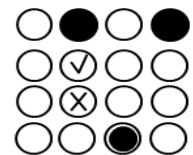
6. Each objective question is followed by four answers in which, one is correct. Your task is to choose the correct answer and mark your Answer on the OMR Answer Sheet, NOT on the Question Booklet.

7. Completely darken the CIRCLE so that the alphabet inside the CIRCLE is NOT visible. Darken only one circle for each answer. The CORRECT and the WRONG method of darkening the CIRCLE on the OMR Answer Sheet is given in the example below:

Correct Method   **Wrong Method**

8. Use black/blue ink ball point pen for filling the boxes and darkening the circle on the OMR Answer Sheet. Do NOT use pencil.

9. Folding / wrinkling or putting any unwanted mark or damaging the OMR Answer Sheet is prohibited. The candidate will be responsible for invalidation of the OMR Answer Sheet for doing such deeds.

10. Use the space provided for Rough Work in the Question Booklet.

11. After finishing the examination, hand over the original OMR Answer Sheet and question paper to the invigilator.

C

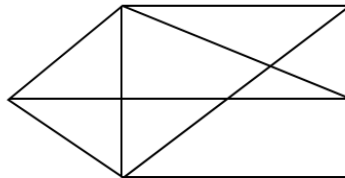1. **What is the expansion of UPS?**
   (A) Uninterruptible Program Service
   (B) United Parcel Service
   (C) United Program Service
   (D) United Postal Service

2. **Who was the first Deputy Prime Minister of India?**
   (A) Morarji Desai
   (B) Sardar Vallabhbhai Patel
   (C) Chaudhary Devi Lal
   (D) Charan Singh

3. **Which of the following Articles of the Constitution gives power to the President to impose President rule in a State?**
   (A) Article 66
   (B) Article 112
   (C) Article 223
   (D) Article 356

4. **Who among the following is a distinguished actor as well as recipient of Jnanpith Award?**
   (A) Kamal Haasan
   (B) Mohanlal
   (C) Shah Rukh Khan
   (D) Girish Karnad

5. **Which of the following is NOT true about Indian Space Research?**
   (A) 104 satellites launched in one go
   (B) Great scientist Dr. Vikram Sarabhai is known as the "Father of the Indian Space Research"
   (C) ISRO was formed in 1962
   (D) ISRO reports to Department of Space, India

6. **In which of the following countries was the 43rd G7 summit held from May 26 to 27, 2017?**
   (A) France
   (B) Germany
   (C) Italy
   (D) Canada

7. **_____ was India's first satellite launched from Kapustin Yar using a Kosmos-3M launch vehicle.**
   (A) Aryabhata
   (B) Mangalyaan
   (C) Ariane
   (D) None of these

8. **Which of the following materials was mainly used in the construction outside of the Taj Mahal?**
   (A) White marble
   (B) Sand stone
   (C) Red marble
   (D) Gold painted stone

9. **With which music instrument is Pandit Shivkumar Sharma associated?**
   (A) Santoor
   (B) Guitar
   (C) Tabla
   (D) Sarod

10. **Which of the following is related to Climate change?**
    (A) Basel Convention
    (B) Montreal Protocol
    (C) Kyoto protocol
    (D) Ramsar Convention

11. **The term 'caddie' is associated with which of the following sports?**
    (A) Polo
    (B) Golf
    (C) Football
    (D) Baseball

12. **When was the Department of Scientific and Industrial Research (DSIR) setup in India?**
    (A) 1982
    (B) 1983
    (C) 1984
    (D) 1985

C

13. **Non-cooperation movement was started by Gandhiji in-**
    (A) 1921
    (B) 1920
    (C) 1922
    (D) 1923

14. **Which mountain chain crosses northern Pakistan, India, Nepal and Bhutan?**
    (A) Vindhyas
    (B) Satpuras
    (C) Himalayas
    (D) Alps

15. **On which of the following rivers in India is the Salal project constructed?**
    (A) Periyar
    (B) Chenab
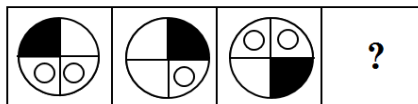   (C) Krishna
    (D) Narmada

GROUP – B (Reasoning)

16. **If in a certain code, ALMIRAH is written as BNPMWGO, which word would be written as DNRWLUA?**
    (A) COSGOLT
    (B) TOGSOLC
    (C) TOGCLOS
    (D) CLOSGOT

17. **How many triangles are there in the following figure?**
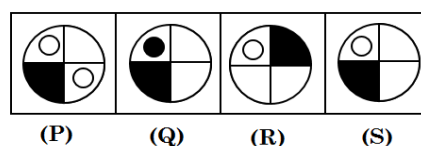

    (A) 12
    (B) 13
    (C) 14
    (D) 15

18. **Jagan started from his house towards West. After walking a distance of 30 m, he turned towards right and walked 20 m. He then turned left and moved a distance of 10 m, turned to his left again and walked 40 m. He now turns to the left and walks 5 m. Finally, he turns to his left. In which direction is he walking now?**
    (A) North
    (B) South
    (C) East
    (D) South-west

19. **Pointing to a lady, Suresh said, "She is the daughter of the woman, who is the mother of the husband of my mother". How is the lady related to Suresh?**
    (A) Aunt
    (B) Grand-daughter
    (C) Daughter
    (D) Sister

20. **Select a suitable figure from the answer figures that would replace the question mark (?)**

Problem Figures

Answer Figures

(P) (Q) (R) (S)

    (A) P
    (B) Q
    (C) R
    (D) S

C

21. In this question, a statement is given followed by two conclusions. Choose the conclusion which best fits logically.

Statement :

He stressed the need to step-up the present examination system and its replacement by other methods which would measure the real merit of the students.

Conclusions :

I. Examinations should be abolished.

II. The present examination system does not measure the real merit of the students.

(A) Only conclusion I follows   (B) Only conclusion II follows

(C) Either conclusion I or II follow   (D) Both conclusions I and II follow

22. In a row of girls, Priya is 10th from the left and Bhakya is 7th from the right. When they interchange their positions, Priya becomes 15th from the left. How many girls are there in the row?

(A) 20   (B) 23

(C) 16   (D) None of these

23. Complete the series.

6, 24, 12, (…), 18, 8, 24

(A) 4   (B) 8

(C) 16   (D) 6

24. Choose the one which is different from the rest.

(A) Konark   (B) Madurai

(C) Ellora   (D) Dilwara

25. Choose the alternative which has the same relationship as the pair of words given below.

Kangaroo : Australia

(A) Whale : River   (B) Elephant : Forest

(C) Penguin : Antarctica   (D) Camel : Desert

Directions (Q.No. 26 - 30) : Read the following instructions and answer the questions given below.

Eight students were sitting in a circle but not necessarily in the same order

1. Rohit is sitting between Vinoth and Balaji.

2. Kailash is sitting between Guna and Anand.

3. Sharma is sitting to the third left of Balaji.

4. Guna is sitting to the third right of Gautham.

26. What is the position of Balaji with respect to Anand?

(A) Immediate left   (B) Second to right

(C) Second to left   (D) Immediate right

27. What is the position of Anand with respect to Guna?

(A) Second to right   (B) Second to left

(C) Third to right   (D) Third to left

28. Which of the following statements is TRUE?

(A) Anand and Vinoth are adjacent   (B) There are 4 students between Gautham and Sharma

(C) Guna is immediate left of Kailash   (D) Guna is immediate right of Kailash

C

29. How many students are sitting between Sharma and Anand if we start counting from the right of Sharma?

(A) 3

(B) 4

(C) 5

(D) 6

30. Which of the following statements is FALSE?

(A) There are no students between Sharma and Vinoth

(B) Anand is sitting immediate left of Gautham

(C) There are 3 students between Kailash and Rohit

(D) Anand is third left of Balaji

GROUP – C (Quantitative Aptitude)

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31. The average of 8 numbers is 20. The average of first two numbers is $21\frac{1}{3}$ and that of next three is $15\frac{1}{2}$. If the sixth number is less than the seventh and the eighth numbers by 4 and 7 respectively, then the eighth number is-

(A) 18

(B) 22

(C) 25

(D) 27

32. A pole was broken by the wind, and the top struck the ground at an angle of 30° and at a distance of 21 m from the foot of the pole. Find the total length of the pole.

(A) 21 m

(B) $21\sqrt{3}$ m

(C) $\dfrac{21}{\sqrt{3}}$ m

(D) $21\sqrt{6}$ m

33. The salaries of A, B and C are in the ratio 2 : 3 : 5. If the increments of 15%, 10% and 20% are allowed respectively in their salaries, then what will be the new ratio of their salaries?

(A) 3 : 3 : 10

(B) 10 : 11 : 20

(C) 23 : 33 : 60

(D) 25 : 31 : 58

34. $\sqrt{\dfrac{(0.03)^2 + (0.21)^2 + (0.065)^2}{(0.003)^2 + (0.021)^2 + (0.0065)^2}} = ?$

(A) 0.1

(B) 10

(C) 10^2

(D) 10^3

35. A trader marked the selling price of an article at 10% above the cost price. At the time of selling, he allows certain discount and suffers a loss of 1%. What was the discount he had allowed?

(A) 9%

(B) 10%

(C) 10.50%

(D) 11%

36. The value of $\dfrac{0.125 + 0.027}{0.5 \times 0.5 + 0.09 - 0.15}$ is:

(A) 0.08

(B) 0.2

(C) 0.8

(D) 1

37. A man can row 30 km upstream and 44 km downstream in 10 hours. Also, he can row 40 km upstream and 55 km downstream in 13 hours. Find the rate of the current and the speed of the man in still water.

(A) 1 km/hr

(B) 2 km/hr

(C) 3 km/hr

(D) 4 km/hr

C

38. A metallic sheet is of rectangular shape with dimensions 48 m x 36 m. From each of its corners, a square is cut off so as to make an open box. If the length of the square is 8 m, the volume of the box (in m³) is:

(A) 4830   (B) 5120

(C) 6420   (D) 8960

39. Three pipes A, B and C can fill a tank in 6 hours. After working at it together for 2 hours, C is closed and A and B can fill the remaining part in 7 hours. The number of hours taken by C alone to fill the tank is:

(A) 10   (B) 12

(C) 14   (D) 16

40. A sum of ₹ 2379 is divided into 3 parts so that their amounts after 2, 3 and 4 years respectively may be equal, the rate of interest being 5% per annum at Simple Interest. Find the first part.

(A) ₹ 759   (B) ₹ 792

(C) ₹ 818   (D) ₹ 828

41. The length of rectangular plot is 20 metres more than its breadth. If the cost of fencing the plot at ₹ 26.50/m is ₹ 5300, what is the length of plot in metres?

(A) 40   (B) 50

(C) 120   (D) None of these

42. A farmer travelled a distance of 61 km in 9 hours. He travelled partly on foot 4 km/hr and partly on bicycle 9 km/hr. The distance travelled on foot is:

(A) 14 km   (B) 15 km

(C) 16 km   (D) 17 km

43. Three men, four women and six children can complete a work in seven days. A woman does double the work a man does and a child does half the work a man does. How many women alone can complete this work in 7 days?

(A) 7   (B) 8

(C) 12   (D) 14

44. Find the values of 'a' and 'b' when $f(x) = 2x^3 + ax^2 - 11x + b$ is exactly divisible by $(x - 2)$ and $(x + 3)$.

(A) a = 3, b = 6   (B) a = 3, b = -6

(C) a = -3, b = 6   (D) a = -3, b = -6

45. In an examination, 5% of the applicants were found ineligible, and 85% of the eligible candidates belonged to the general categories. If 4275 eligible candidates belonged to other categories, then how many candidates applied for the examination?

(A) 30000   (B) 35000

(C) 37000   (D) 39000

46. The sum of two numbers is 22. Five times of one number is equal to 6 times the other. The bigger of the two numbers is:

(A) 10   (B) 12

(C) 15   (D) 16

47. A sum of ₹ 4800 becomes ₹ 6000 in 4 years at a certain rate of Compound Interest. What will be the sum after 12 years?

(A) ₹ 9375   (B) ₹ 9389

(C) ₹ 9456   (D) ₹ 9486

C

48. A jar contains a mixture of two liquids A and B in the ratio 4 : 1. When 10 litres of the mixture is taken out and 10 litres of liquid B is poured into the jar, the ratio becomes 2 : 3. How many litres of liquid A was contained in the jar?

(A) 10 litres   (B) 12 litres

(C) 14 litres   (D) 16 litres

49. Two friends P and Q started a business investing in the ratio of 5 : 6. R joined them after six months, investing an amount equal to that of Q. At the end of the year, 20% profit was earned which was equal to ₹ 98000. What was the amount invested by R?

(A) ₹ 105000   (B) ₹ 175000

(C) ₹ 210000   (D) ₹ 234000

50. A man purchased a box full of pencils at the cost of 7 for ₹ 9 and sold all of them at the cost of 8 for ₹ 11. In this transaction, he gained ₹ 10. How many pencils did the box contain?

(A) 100   (B) 112

(C) 114   (D) 115

GROUP – D (English Grammar and Comprehension)

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51. Fill in the blank with the most appropriate word which will suit the context of the sentence.

The employee's claim of being out with the flu did not seem very _____ , because he returned from sick leave with a deep tan.

(A) Inattentive   (B) Inarticulate

(C) Plausible   (D) Flimsy

52. In the following question, each sentence has four parts marked P, Q, R and S. Choose the part of sentence with the error and mark as your answer. If there is no error, mark 'No error (S)' as your answer.

The Government is aware of these issues (P)/ and is considering a new plans (Q)/ to incentivise rooftop solar panels. (R)/ No error (S)

(A) P   (B) Q

(C) R   (D) S

53. Choose the MISSPELT word.

(A) Assassination   (B) Apparently

(C) Acheivement   (D) Accommodation

54. Rewrite the sentence in Indirect Speech.

He said, 'I have done amazingly well today'.

(A) He said that he has done amazingly well that day   (B) He said that he had done amazingly well today

(C) He said that he had been doing amazingly well that day   (D) He said that he had done amazingly well that day

55. Fill in the blank with the most appropriate word which will suit the context of the sentence.

The student failed his research paper, because he chose to _____ material from another author's work.

(A) Plagiarize   (B) Stimulate

(C) Overrule   (D) Authorize

C

56. **Choose the correct antonym of the given word from the options given below.**

 STURDY

 (A) Robust (B) Rugged

 (C) Tough (D) Rickety

57. **Pick the word that is spelt CORRECTLY.**

 (A) Ecstasy (B) Hankerchief

 (C) Playwrite (D) Cemetary

58. **Choose the word which best substitutes the phrase given in quotes.**

 'The educational institution where one had one's education'

 (A) Establishment (B) Alma mater

 (C) Affiliation (D) Edifice

59. **Choose the correct synonym of the given word from the options given below.**

 OMNIPOTENT

 (A) All-knowing (B) Everlasting

 (C) All-powerful (D) All-merciful

60. **Choose the word which best substitutes the phrase given in quotes.**

 'Extremely stupid or foolish'

 (A) Sumptuous (B) Spurious

 (C) Astute (D) Asinine

61. **Rewrite the sentence in Direct Speech.**

 The girl said that she liked singing.

 (A) The girl said, 'She likes singing' (B) The girl said, 'I like singing'

 (C) The girl says, 'I liked singing' (D) The girl said, 'I liked singing'

62. **Choose the correct verb form from the given options to complete the sentence.**

 Kumar_____ in Chennai since 2011. (Live)

 (A) Live (B) Have been living

 (C) Is live (D) Has been living

63. **Find the sentence which is grammatically correct.**

 (A) A bouquet of flowers lend colour and fragrance to the room (B) A bouquet off flowers lends colour and fragrance to the room

 (C) A bouquet of flowers lends colour and fragrance to the room (D) An bouquet of flowers lends colour and fragrance to the room

64. **From the options given below, choose an option which best expresses the meaning of the idiom/phrase given below.**

 'Straight from the horse's mouth'

 (A) To hear something from unreliable sources (B) To hear something from the highest authority

 (C) A very rare occurrence (D) Someone who lacks intelligence

65. **Find the sentence which is grammatically correct.**

 (A) India's neighbours such as Nepal, Bangladesh, Sri Lanka and Myanmar are pursuing economic cooperation with China (B) India's neighbours such as Nepal, Bangladesh, Sri Lanka and Myanmar have pursuing economic cooperation with China

 (C) India's neighbours such like Nepal, Bangladesh, Sri Lanka and Myanmar are pursue economic cooperation with China (D) India's neighbour such like Nepal, Bangladesh, Sri Lanka and Myanmar is pursuing economic cooperating with China

C

Directions (Q. No. 66 - 70): Read the following passage carefully and answer the questions given below.

Once upon a time, there lived a washerman in a village. He had a donkey by the name of Udhata. He used to carry loads of clothes to the river bank and back home everyday. The donkey was not satisfied with the food that was given to him by his master to eat. So, he wandered into the nearby fields stealthily and ate the crops growing there. Once, the donkey, while wandering around, happened to meet a fox. Soon, both of them became friends and began to wander together in search of delicious food. One night, the donkey and the fox were eating water-melons in a field. The water-melons were so tasty, that the donkey ate a large quantity. Having eaten to his heart's content, the donkey became so happy that he was compelled by an intense desire to sing. He told the fox that he was in such a good mood that he had to express his happiness in a melodious tone. "Don't be a fool. If you sing, the people sleeping in and around this field will wake up and beat us black and blue with sticks:" said the fox worriedly.

"You are a dull fellow", the donkey said on hearing the words of fox. "Singing makes one happy and healthy. No matter what comes, I'll definitely sing a song." The fox became worried to see the donkey adamant to sing a song in the midst of the field, while the owner was still sleeping only a little distance away. Seeing his adamance, he said to the donkey, "Friend, wait a minute before you start. First, let me jump over to the other side of the fence for my safety." Saying so, the fox jumped over to the other side of the fence without losing a moment. The donkey began in his so- called melodious tone. On hearing, the braying of a donkey in the field, the owner woke up from his sleep. He picked up his stick lying by his side and ran towards the donkey who was still braying happily. The owner of the field looked around and saw the loss caused by the donkey. He became very angry and beat him so ruthlessly that the donkey was physically incapacitated temporarily. He, somehow, managed to drag himself out of the field with great difficulty. The fox looked at the donkey and said in a sympathetic tone, "I'm sorry to see you in this pitiable condition. I had already warned you, but you didn't listen to my advice." The donkey too realised his folly and hung his head in shame.
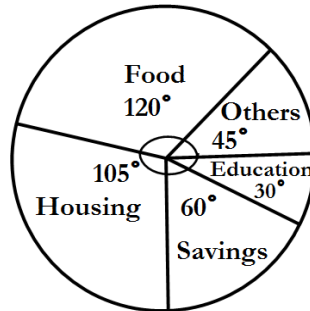
66. **What was the donkey's reaction when the fox suggested him not to sing a song?**

   (A) The donkey agreed with the fox and did not sing a song
   (B) The donkey chose to dance instead of singing a song
   (C) The donkey became angry and did not talk to fox after that
   (D) The donkey didn't pay attention to fox words and sang a song

67. **How did donkey come to know the fox?**

   (A) Both were childhood friends
   (B) Donkey happened to meet the fox in the field while wandering around in the search of delicious food
   (C) They used to work together for the washerman from the starting
   (D) Fox once saved donkey life

68. **Which of the following statements is false according to the passage?**

   (A) The donkey realized his mistake at the end
   (B) The donkey was not satisfied with the food given to him by his master
   (C) The donkey didn't want to sing but he was compelled to do that
   (D) The owner of the field woke up after hearing the donkey's voice

69. **Why did donkey want to sing?**

   (A) The donkey was so happy that he was compelled by an intense desire to sing
   (B) He wanted to wake up the people sleeping around
   (C) Fox told the donkey to sing a song
   (D) He wanted to prove that he was a good singer

C

70. **What happened when the donkey started to bray?**
   (A) The fox clapped for the donkey
   (B) The villagers praised donkey and gave him a gift
   (C) The fox started dancing
   (D) The owner woke up and beat the donkey ruthlessly

GROUP – E (Data Analysis, Data Interpretation & Data Sufficiency)

Directions(Q. No. 71 - 75): The pie chart given here shows expenditure incurred by a family on the various items. Their savings which amount to ₹ 8000 in a month. Study the chart and answer the questions.

71. **The ratio of the expenditure on food to the saving is-**
   (A) 3 : 2
   (B) 2 : 1
   (C) 4 : 3
   (D) 3 : 4

72. **How much expenditure was incurred on the education?**
   (A) ₹ 3000
   (B) ₹ 4000
   (C) ₹ 5000
   (D) ₹ 7000

73. **How much more amount is spent on food than housing?**
   (A) ₹ 1000
   (B) ₹ 2000
   (C) ₹ 2500
   (D) ₹ 3000

74. **What is the expenditure of the family in education and housing for the month?**
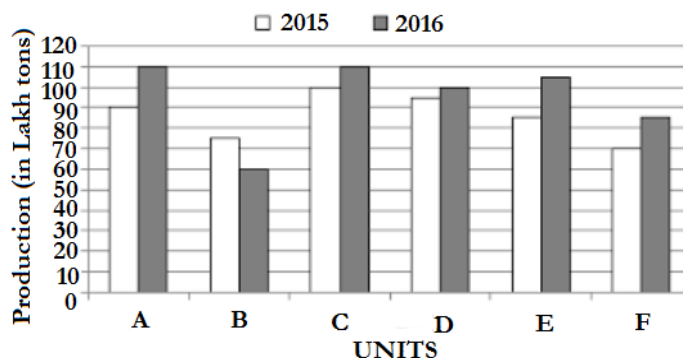   (A) ₹ 10000
   (B) ₹ 15000
   (C) ₹ 16000
   (D) ₹ 18000

75. **What is the ratio of expenditure on education and housing?**
   (A) 2 : 7
   (B) 7 : 2
   (C) 2 : 5
   (D) 3 : 8

Directions(Q. No. 76 - 80): Study the following graphs carefully to answer these questions.

Production (In lakh tons) of six units of a company 2015 and 2016

76. **Average production of three units A, B and C in 2015 is what percent of the average production of units D, E and F in 2016? (rounded off to two digits after decimal)**
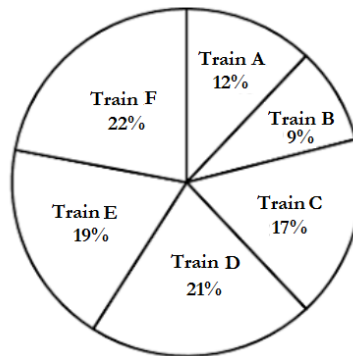   (A) 90.37%
   (B) 91.38%
   (C) 106.43%
   (D) 109.43%

C

77. **What is the total production of units C, D and E altogether for both the years? (in lakh tons)**

   (A) 495 (B) 515

   (C) 545 (D) 595

78. **Total production for two years together by unit F is what percent of the total production of the two years together by unit D? (rounded off to two digits after decimal)**

   (A) 77.41% (B) 78.49%

   (C) 78.62% (D) 79.49%

79. **What is the average production of all the units (in Lakh tons) for the year 2016?**

   (A) 87 (B) 89

   (C) 92 (D) 95

80. **What is the ratio of total production for two years together for unit B to that for unit C?**

   (A) 17: 13 (B) 13: 17

   (C) 11: 13 (D) 9 : 14

Directions(Q. No. 81 - 85): Study the following pie-chart carefully and answer the questions.

Total number of passengers in six different trains = 4800

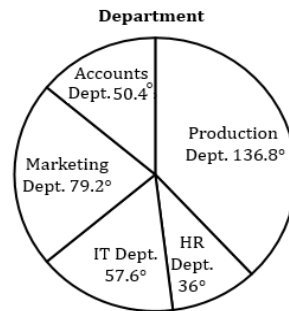**Percentage-wise distribution of passengers**

81. **What was the average number of passengers travelling in Train A, Train C and Train F together?**

   (A) 812 (B) 816

   (C) 824 (D) 826

82. **If the cost of one ticket is ₹ 124, what is the total amount paid by passengers of Train B? (Assuming all the passengers purchased tickets and cost of each ticket is equal)**

   (A) ₹ 53468 (B) ₹ 53558

   (C) ₹ 53568 (D) ₹ 53658

83. **What is the total number of passengers in Train D, Train E and Train F together?**

   (A) 2976 (B) 3025

   (C) 3125 (D) 3225

84. **The number of passengers in Train E is approximately what percentage of the total number of passengers in Train B and Train D together?**

   (A) 54% (B) 63%

   (C) 69% (D) 75%

85. **What is the difference between the number of passengers in Train C and the number of passengers in Train A?**

   (A) 230 (B) 240

   (C) 250 (D) 260

C

Directions(Q. No. 86 - 90): Study the following pie-chart and table carefully to answer the questions.

Degree wise breakup of employees working in various departments of an organisation and the ratio of men to women.

Total number of employees = 3250

Department	Men : Women
Production	4 : 1
HR	12 : 13
IT	7 : 3
Marketing	3 : 2
Accounts	6 : 7

Department

Accounts Dept. 50.4°
Production Dept. 136.8°
Marketing Dept. 79.2°
IT Dept. 57.6°
HR Dept. 36°

86. The number of men working in the Production department of the organisation forms what percent of the total number of employees working in the department?
   (A) 65%
   (B) 75%
   (C) 80%
   (D) 90%

87. What is the total number of men working in the organisation?
   (A) 2073
   (B) 2147
   (C) 2198
   (D) 2236

88. What is the number of men working in the marketing department?
   (A) 418
   (B) 429
   (C) 454
   (D) 462

89. What is the respective ratio of the number of women working in the HR department and the number of men working in the IT department?
   (A) 11 : 12
   (B) 17 : 29
   (C) 13 : 28
   (D) 12 : 35

90. The number of women working in the IT department of the organisation forms, what percent of the total number of employees in the organisation from all departments together?
   (A) 3.20%
   (B) 4.80%
   (C) 5.60%
   (D) 6.30%

GROUP – F (Computer Awareness)

91. Background colour or effects applied on a document is not visible in -
   (A) Web layout view
   (B) Print Layout view
   (C) Reading view
   (D) Print preview

92. Which of the following is not a type of page margin?
   (A) Left
   (B) Right
   (C) Center
   (D) Top

93. The MS Word application cannot be closed by -
   (A) From File menu choose Close submenu
   (B) Press Alt+F4
   (C) Click X button on title bar
   (D) Any of these

C

94. **Thesaurus tool in MS Word is used for -**

(A) Spelling suggestions

(B) Grammar options

(C) Synonyms and Antonyms words

(D) All of these

95. **In MS-Access, "Lookup Wizard" is used-**

(A) To select value from another table

(B) To select value from Excel sheet

(C) To select from previous values

(D) None of these

96. **What is the expansion of "OCR"?**

(A) Optical Computer Recording

(B) Optical Character Recognition

(C) Optimum Computer Recognition

(D) Optimum Character Recognition

97. **What is a motion path?**

(A) A type of animation entrance effect

(B) A method of advancing slides

(C) A method of moving items on a slide

(D) All of these

98. **Which of the following toolbars provide different options in various master views?**

(A) Common tasks toolbar

(B) Drawing toolbar

(C) Formatting toolbar

(D) Standard toolbar

99. **Which of the following devices is a component on a PC that connects the computer to the network?**

(A) Bridge

(B) Network Interface Card

(C) DNS Server

(D) Gateway

100. **Which file format can be added to a PowerPoint show?**

(A) .jpg

(B) .gif

(C) .mp3

(D) All of these

C

C

C